

VILLAGE OF SOUTH RANGE

REGULAR MEETING

January 9, 2025

6:00 pm

**NOT APPROVED until the February 6, 2025 REGULAR Meeting**

The Regular Meeting of the Village of South Range Council was held on Thursday, January 9, 2025 at the Village of South Range Community Hall; 45 Trimountain Avenue; South Range, MI 49963

The meeting was called to order at 6:00 PM. The following council members were present: President Eakin, Trustee Marier, Trustee Hill, Trustee Harkonen, Trustee Korby, & Trustee Parolini. Members absent: 0. There were 4 guests in attendance. Others Present: Public Works Director Burkman, Clerk Archambeau, and Fire Chief Balma.

**PUBLIC COMMENT:**

C. Hamlin: Discussed issues of people not picking up after their dogs, and letting animals defecate on his properties. Updated Council on the old Fred's building, should be able to build March/April 2025. He will start building on his lot next to the post office after the project on Trimountain Ave. He also stated he would be blocking off the street in front of 1902 Tap & Grill (Trimountain Ave.) to have bands on the 4th of July. M. Balma (VOSRFD): Stated the Fire Department had over 200 kids at this year's Christmas in South Range, and everything went well. Informed the Council that the Fire Truck pump was tested and passed. C. Holmes (UPEA): He will have a plan to EGLE by the end of the month for the drainage ditch, advertising for Whealkate paving will be published around January 27th, and they will be do around February 27th. He also went over desludging of the lagoons.

MOTION made by Trustee Marier, with support from Trustee Parolini to approve the December 9, 2024 Regular Meeting Minutes with changes (Clerk offering to go to part-time as to get a second person to help in the office, and change of date-which was not correct).

Roll call: Ayes: President Eakin, Trustee Marier, Trustee Hill, Trustee Korby, & Trustee Parolini. Abstain: , Trustee Harkonen. Nays: None. MOTION CARRIED.

MOTION made by Trustee Marier, with support from Trustee Parolini to approve the January 2, 2025 Special Meeting Minutes with no changes.

Roll call: Ayes: President Eakin, Trustee Marier, Trustee Harkonen, Trustee Hill, Trustee Korby, & Trustee Parolini. Nays: None. MOTION CARRIED.

**STREET COMMISSIONER REPORT (Presented by C. Burkman)**

Public Works Director Burkman presented the following updates: The water pump went on one of the dumptruck, 2 Public Works employees were out with the flu for a few days, and some of the hydrants have been shoveled out.

**PRESIDENT'S REPORT:**

President Eakin: Discussed having Co. Burkman postpone his CDL class until the PW Dept. had the vacancy filled, talked with Sheriff Saaranen in regards to a work crew to shovel hydrants-the cost is \$250/day, left a voicemail for A. Turner requesting a callback on his Whealkate lots, reached out to Hancock & Lake Linden for animal ordinances-also went over current Village ordinances, & stated he will look at committee assignments once the Council vacancy is filled.

#### CLERK REPORT:

Clerk Archambeau: Stated quarterly taxes for 2024 were complete, and will work on the end of year taxes after the Budget Meeting that will be on 1/14/2025. Will be checking with 2 different offices to see if another Resolution will need to be done for the garbage fund, as she received 2 different responses.

#### FINANCIAL REPORT:

President Eakin inquired if there were any questions or concerns regarding the December 2024 bills, none, and asked for a motion to approve payment of the bills. Bills totaling: \$38,329.13, with \$25,707.51 in old bills, and \$12,621.62 in new bills. Roll call: Ayes: President Eakin, Trustee Marier, Trustee Harkonen, Trustee Hill, Trustee Korby, & Trustee Parolini. Nays: None  
MOTION CARRIED.

#### BUSINESS-UNFINISHED/NEW:

Trustee Korby made a motion to post the Trustee vacancy position until 2/6/2025 at 5pm. Trustee Harkonen supported the motion. VOTE: All ayes. MOTION CARRIED.

The Personnel Committee discussed Clerk hours to be 8-4 Mon-Fri, with open office hours to be 8a-12p, and locked office hours to be 12-4pm. They would like the Clerk to remain full-time, and for the Clerk & part-time assistant to work together on the hours. The part-time clerk would be cross-trained on all clerk duties as back up for the Clerk. Clerk Archambeau asked about remote work hours, the Committee stated no remote work as they do not have the software to track working hours, they also do not want the Clerk working outside of the 8a-4p hours (which she currently does to get tasks completed), and stated the Clerk is to be seen by the public. The Clerk had previously stated she would like to come in from 5a-7:30am, remote, afternoons, or weekends as needed depending on the needs of the office.

Trustee Marier made a motion to post the part-time Clerk Assistant position until 2/5/2025 at 5pm. Trustee Korby supported the motion. VOTE: All ayes. MOTION CARRIED.

Council will be doing interviews with (4) applicants for the Public Works position, & other applicants will still be considered. Interviews will be Monday, January 13th, 2025. A Special Meeting to hire for the PW position will be held Tuesday, January 14th, 2025 at 5:15pm, followed by the Budget Meeting at 6pm.

\*Council went into closed session to discuss security at 7:46pm. Motion made by Trustee Marier, with support from Trustee Korby. VOTE: All ayes. MOTION CARRIED.

\*Trustee Marier made a motion to come out of closed session at 8:48pm, supported by Trustee Korby. VOTE: All ayes. MOTION CARRIED.

POLL OF TRUSTEES: Trustee Parolini: Asked about the gate in Whealkate being open, President Eakin stated he would talk to PW Director Burkman to lock the gate.

With no further business brought before the Council, a MOTION at 8:53PM by Trustee Marier with support from Trustee Harkonen. VOTE: All ayes. MOTION CARRIED.  
Meeting adjourned.

Submitted by: Kristen Archambeau, Village of South Range Clerk

*Kristen Archambeau*