

VILLAGE OF SOUTH RANGE  
REGULAR MEETING  
December 12, 2024  
6:00 pm

**Not APPROVED until the Regular Meeting January 9, 2025**

The Regular Meeting of the Village of South Range Council was held on Thursday, January 12, 2024 at the Village of South Range Community Hall; 45 Trimountain Avenue; South Range, MI 49963

The meeting was called to order at 6:00 PM. The following council members were present: President Eakin, Trustee Marier, Trustee Hill, Trustee Korby, & Trustee Parolini. Member: Trustee Harkonen was absent. There were 1 guest in attendance in person, and 1 guest attended by Zoom. Others Present Village Employee Public Works Director Burkman & Clerk Archambeau.

**PUBLIC COMMENT:**

B. Garbacz: Discussed issues with dogs running loose from broken tie outs, or wandering.

K. Jutila: Discussed reasons of the Clerk's office needing help, especially as backup, to assist with daily tasks, as there is nobody else to do payroll, billing, deposits, etc. Stated she was on the hiring committee when Clerk Archambeau was hired, and the Council was not aware of what all the job tasks were that are done in the position.

MOTION made by Trustee Marier, with support from Trustee Parolini to approve the November 7, 2024 Regular Meeting Minutes.

Roll call: Ayes: President Eakin, Trustee Korby, Trustee Parolini, & Trustee Marier

Abstain: Trustee Hill MOTION CARRIED.

**STREET COMMISSIONER REPORT (Presented by D. Swetich)**

Public Works Director Burkman presented the following updates: Public Works plowed 11 days straight following Thanksgiving, & have been busy. They will be going out with the Sno-go soon. The dump truck water pump needed to be replaced. Cooper Burkman will be working on getting his CDL as of 1/20/25. All the guys are doing great.

**PRESIDENT'S REPORT:**

President Eakin: Discussed how hard Public Works has been working. C. Holmes will help with a new map of the Village as requested by T. Korby. Said thank you to K. Jutila for assisting to set up the speaker/microphone for zoom. Discussed Clerk's amount of work, and upcoming added items with new software, and discussed other municipalities job duties for offices. He presented a couple of letters from other clerks with what their position duties are. He requested the Council hire a part-time office position.

\*The Personnel Committee (Marier, Korby, & Parolini) will meet December 30th to put together options to hire a part-time office position.

CLERK REPORT:

Clerk Archambeau: Stated the MDOT Right-of-Way Application was applied for and approved. Went over all the important dates for the new software that is coming. This would mean some closures during office hours periodically, including May 5-9.

FINANCIAL REPORT:

President Eakin inquired if there were any questions or concerns regarding the November 2024 bills, none, and asked for a motion to approve payment of the bills. Bills totaling: \$65,451.40, with \$44,034.44 in old bills, and \$21,416.96 in new bills. Roll call: Ayes: President Eakin, Trustee Korby, Trustee Parolini, Trustee Hill, & Trustee Marier Nays: None  
MOTION CARRIED.

BUSINESS-UNFINISHED/NEW:

Trustee Marier made a motion to approve the Resolution as presented by President George Eakin for Martin "Marty" Steinmetz.

Resolution

Be it resolved on the 12<sup>th</sup> day of December 2024, the common council of the Village of South Range offers our gratitude and appreciation in honor of

**Martin "Marty" Steinmetz**

For his work, dedication, and service to our great town.

Marty selflessly served our town as a Trustee for 8 years, and Village President for 4 years.

During his time as Trustee and President, Marty diligently worked to ensure our village remained prosperous, while also working to ensure our town would be a nice place for people to call "home" for generations to come.

Because of that dedication, we saw improvements to public works equipment, improvements to the village's baseball fields, began a grant funding effort to replace playground equipment, and ensured that the village employees and residents truly felt community pride.

Marty has our thanks, our gratitude, and our utmost respect.

We will all miss Marty, but we will never forget him.

He will always be a part of the Village of South Range.

Trustee Parolini supported the motion. VOTE: All ayes. MOTION CARRIED.

Trustee Marier made a motion to approve the payment to National Industrial for lead service verification in the amount of \$12,041.25. Trustee Korby supported the motion. Ayes: President Eakin, Trustee Korby, Trustee Parolini, Trustee Hill, & Trustee Marier Nays: None

MOTION CARRIED.

Trustee Marier made a motion to approve posting the Council Trustee position until January 9, 2025 at 5pm. Trustee Korby supported the motion. VOTE: All ayes. MOTION CARRIED.

Trustee Marier made a motion to approve the Regular Council Meetings for 2025 as the following dates:

January 9, 2025

February 6, 2025

March 6, 2025

April 3, 2025

May 1, 2025

June 5, 2025

July 10, 2025

August 7, 2025

September 4, 2025

October 2, 2025

November 6, 2025

December 4, 2025

Trustee Korby seconded the motion. VOTE: All ayes. MOTION CARRIED.

The Budget Meeting is scheduled for January 14, 2025 at 6pm.

Trustee Korby made a motion to approve Christmas Bonuses for employees. Trustee Marier supported the motion. VOTE: All ayes. MOTION CARRIED.

POLL OF TRUSTEES: Trustee Parolini: Stated to put water issue postings at the post office, or on resident doors. Discussed ordinance for animals, and stated Adams Township water rates will be increasing. Trustee Marier: Discussed an animal ordinance, requested a sample animal ordinance from the MML, and requested this be a reoccurring item on the Agenda.

With no further business brought before the Council, a MOTION at 7:20PM by Trustee Korby with support from Trustee Parolini. VOTE: All ayes. MOTION CARRIED.

Meeting adjourned.

Submitted by: Kristen Archambeau, Village of South Range Clerk

*Kristen Archambeau*