

Regular Meeting

Village of South Range

September 1, 2022

The Regular Meeting of the Common Council of the Village of South Range was called to order at **6:30 p.m.** by President George Eakin.

Present: George Eakin, Therese Parolini, Justin Marier, Kerry Jutila, Paul Saaranen, Kristen Archambeau, Craig Burkman S.C.

Absent: Cody Bonini

Guests: Kody Maki, Steve Sabatini, Gerald Heikkinen, Don Cline, & Chris Holmes

Recognition of Guests:

Kody Maki:

- Went to truck driving school in Escanaba for a week & 1 day, received Class B CDL certification.
- Hancock city is willing to assist the Village of South Range with repairs/parts for the Village Sno-Go, as they have the same Sno-Go.
- Garbage Truck ended up with a flat tire, repaired at Auto-Pro.
- Dump Truck is in need of new tires. Council requested he check with various businesses for prices.

Steve Sabatini:

- Inquired about a donation for the Adams Township School District Foundation.

Chris Holmes:

- Surveying and Drafting is complete for the trout stream.

Approval of the August 4, 2022 Minutes

Trustee Therese Parolini moved to approve the Minutes from August 4, 2022. Trustee Paul Saaranen seconded the motion.

Yeas: George Eakin, Therese Parolini, Paul Saaranen, & Kerry Jutila

Nays: none

Abstain: Justin Marier

Approval of the August 15, 2022 Minutes

Moved to next meeting for approval due to not enough Council Members from Previous Meeting in attendance.

Street Commissioner Report (Presented by Craig Burkman)

- Maintenance & Repairs to prepare for Winter.
- MDOT will be digging up the culvert between the ballfields.

Village President Report:

Village President George Eakin updated the Council with the following:

- Siler Contracting is done with blacktopping
- Scott Lampinen will come in when he is done with the billing for 4th, 5th, & 6th Street repairs.
- Discussed the new Stop Signs & new parking signs
- AireCare fixed the plumbing at Hall
- Talked to a resident about Firework issues on their property

Clerk's Report

- Met with Michigan Par Plan's Lori Burton about our Insurance. She emailed me a list of suggestions for us to work on such as emergency lighting, lit exit signs, security cameras.. There are (2) \$5,000 grants available per year that we could apply, for 3 simple steps and no grant writer needed. Only 1 grant per year per municipality. 50% reimbursement for security systems (up to \$2,500). She also sent me contract examples. She also stated that restricted licenses DO NOT affect our policy, as long as the restrictions are followed. She will be back in 2 yrs to do her bi-annual meeting with the Clerk. Also she sent Public Works items that should be addressed in our handbook.
- Had a visit from Miss Dig Representative Colleen Goddard to discuss their newest system and about updates that will be coming by next year.
- Our Quickbooks offers payroll to be paid through electronic deposit. I am wondering if the Council would approve this option to employees if they so choose. There is a form that needs to be filled out by the employee(s) if they would like to enroll.

The Council approved.

- Barry Gaudette completed and submitted our ACT 51 report. This report was accepted by MDOT. He will be finishing up our Audit by the end of September. The Resolution will need approval for Craig and I to sign so I can mail out.
- The Fall Water Conference is coming up at the end of the month in Harris, MI. Hotel room for (1) night has been reserved (Tues & Weds Conference), Craig Burkman will be attending, and Dave Swetich would like to attend as well. Also I

Minutes submitted by:

Kristen Archambeau, Village of South Range Clerk

am wondering if the Council would like for me to reserve (2) nights vs. just (1) as the Conference starts at 8am Tuesday.

The Council approved a (2) night stay given the start time of the Conference, and approved Craig Burkman & Dave Swetich to attend.

Action Items:

- **Property Acquisition/Water Tank:**

Trustee Kerry Jutila made a motion accept Adams Townships offer of \$26,000.00 along with the following:

- Not to exceed 13 net acres,
- Adams Township to include 150 man hours of labor over 3 years to create a recreation trail on property,
- Booster pump included for Village and paid for by Adams Township,
- No Private entities other than current Townships/Villages.

Trustee Justin Marier seconded the motion

Yeas: George Eakin, Justin Marier, Therese Parolini, Kerry Jutila, & Paul Saaranen

Nays: none

- **Employee Review:**

Trustee Therese Parolini made a motion to reduce Craig's pay by \$2.00 for no CDL,, probation 1 yr, & have a last chance agreement letter placed in his personal file.

Trustee Kerry Jutila seconded the motion

Yeas: George Eakin, Justin Marier, Therese Parolini, Kerry Jutila, & Paul Saaranen

Nays: none

- **Zoning:**

Moved to October Meeting.

New Business

- **Resolution**

Trustee Justin Marier made a motion to approve the Resolution for Designation Of Street Commissioner as presented by the Village Clerk from the Village Auditor Barry Gaudette.

Trustee Paul Saaranen seconded the motion.

Yeas: George Eakin, Justin Marier, Therese Parolini, Kerry Jutila, & Paul Saaranen

Minutes submitted by:

Kristen Archambeau, Village of South Range Clerk

Nays: none

- **Bids on Plows**

Trustee Justin Marier made a motion to approve the bid in the amount of \$1,750.00 by Mathias Aho for **Plow #1**, and \$776.50 by Jay Andrews for **Plow #2**.

Trustee Kerry Jutila seconded the motion

Yeas: George Eakin, Justin Marier, Therese Parolini, Kerry Jutila, & Paul Saaranen

Nays: none

Additions to the Agenda

Member Therese Parolini made a motion to add the Adams Township School District Foundation Dinner & Whealkate Lots to the Agenda. Trustee Justin Marier seconded the motion.

Yeas: George Eakin, Justin Marier, Therese Parolini, Kerry Jutila, & Paul Saaranen

Nays: none

Adams Township Foundation Dinner

Trustee Justin Marier made a motion to approve a \$400.00 Donation to the Adams Township Foundation Dinner. Trustee Therese Parolini seconded the motion.

Yeas: George Eakin, Justin Marier, Therese Parolini, Kerry Jutila, & Paul Saaranen

Nays: none

Purchase Agreement for Whealkate Lots

Trustee Kerry Jutila made a motion to counter offer the purchase agreement that was date 9/1/2022, that was sent by Realtor Jenny Deephouse with the following:

-Lots 23, 24, 29=\$9,000.00 each

-Lots 27, 28 =\$12,000.00 each

Total of Counter Offer: \$51,000.00

Also, attach covenants to the counter offer and title search will be at the Buyer's expense.

Trustee Justin Marier seconded the motion.

Minutes submitted by:

Kristen Archambeau, Village of South Range Clerk

Yeas: George Eakin, Justin Marier, Therese Parolini, Kerry Jutila, & Paul Saaranen

Nays: none

(The Village of South Range Signers are: George Eakin, President & Kristen Archambeau, Clerk)

Payment of the Bills

Trustee Justin Marier made a motion to pay the bills totaling \$16,363.44

(Old Bills: \$10,279.65/New: \$6,083.79).

Trustee Therese Parolini seconded the motion.

Yeas: George Eakin, Justin Marier, Therese Parolini, Kerry Jutila, & Paul Saaranen

Nays: none

*Council went into closed session at 8:02pm.

**Council out of closed session at 8:21 pm.

Poll of Trustees

- Paul Saaranen: Was happy to see Craig at the meeting, and would like to see him attend all meetings.
- Kerry Jutila: Announced that this would be her last meeting, she will be assisting the Clerk with a few things, and submit her letter of resignation at the next meeting.

Adjournment

Trustee Kerry Jutila moved to adjourn the Regular Meeting at 8:38 p.m.

Trustee Paul Saaranen seconded the motion.

Yeas: George Eakin, Justin Marier, Therese Parolini, Kerry Jutila, & Paul Saaranen

Nays: none

Minutes submitted by:

Kristen Archambeau, Village of South Range Clerk